Governed Data Boundary Policy (GDBP)

AI Governance Review (AIGR)
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1. Purpose and Authority

The Governed Data Boundary Policy (GDBP) establishes the binding ethical, technical, and procedural constraints governing the processing of manuscripts and related materials within the AI Governance Review (AIGR). This policy is issued under the authority of The Center for Ethical AI (TCEAI) and is enforceable across all editorial, review, and governance operations.

The GDBP exists to ensure that no author submission is retained, repurposed, trained upon, or externally transmitted beyond explicitly governed review activities.

2. Scope

This policy applies to:

   a) All manuscripts, datasets, figures, appendices, and metadata submitted to AIGR.
   b) All AI systems and human reviewers engaged in review, auditing, or governance.
   c) All derivative artifacts generated during the review lifecycle.

3. Core Data Handling Principles

Non-Retention and Non-Training Mandate

   a) No submission content is used to train, fine-tune, or adapt any AI model.
   b) All AI reviewers operate in confirmed non-retention mode.
   c) No content is sent to public or consumer AI endpoints.

Controlled Review Environments

   a) AI review occurs only within approved enterprise or locally hosted instances.
   b) Review environments are logically isolated from public networks during processing.

Encryption and Access Control

   a) All materials are encrypted using AES-256 at rest and in transit.
   b) Access is restricted to assigned editors and isolated AI review agents.
   c) All access events are logged and auditable.

Retention and Deletion

    a)   Manuscripts are retained for up to 12 months post-decision.
    b)   Review logs are retained for up to 24 months for audit purposes.
    c)   Automatic deletion follows unless extended retention is contractually required.

Retrieval-Augmented Generation Containment

    a)   RAG systems may refer to only curated, offline corpora.
    b)   External web retrieval during review is prohibited.

4. Governance Logging and Audit

Each review session generates a Governance Log including model identity, version, timestamp, non-retention confirmation, and output hash. Quarterly audits are conducted under the AI Lifecycle Audit and Governance Framework (ALAGF). Non-conformance triggers immediate suspension of affected systems.

5. Author Rights and Verification

Authors may request confirmation of deletion or a copy of their governance log within 30 days of publication or withdrawal.